

New Chapter Application Form



Kappa Delta Pi, An International Honor Society in Education

Submit this form with undergraduate and graduate school institution catalogs describing the teacher education program, a \$500.00 one-time installation fee (check or money order), and two letters of support from campus administrators to:

CS/Chapter Development
Kappa Delta Pi
3707 Woodview Trace
Indianapolis, IN 46268-1158

New Chapter Application Form

Kappa Delta Pi, International Honor Society in Education

1. Name of Institution _____
2. Address of Institution _____

3. Date Application Submitted _____
4. Tentative Date for Installation Ceremony (*Please plan 3 months for the application process. It is recommended that installations be on Saturdays or Sundays.*) _____
5. Contact Person _____
Title _____ Office Phone _____
Department _____ Home Phone _____
E-mail _____ Fax _____
6. Chapter Counselor(*if different than contact*) _____
Title _____ Office Phone _____
Department _____ Home Phone _____
E-mail _____ Fax _____
7. Associate Counselor _____
Title _____ Office Phone _____
Department _____ Home Phone _____
E-mail _____ Fax _____
8. Institutional Characteristics
 - A. SUPPORT
____ Public Supported _____ Church-related
____ Private, non-church related _____ Independent, church-related
 - B. STUDENT BODY
____ Primarily commuter
____ Primarily residential
 - C. HIGHEST DEGREE OFFERED IN ANY FIELD
____ Baccalaureate _____ Specialist
____ Masters _____ Professional
____ Doctorate
 - D. Date of founding of institution _____

9. Institutional Accreditation
- A. _____ Date of initial accreditation of institution by the regional and/or national accrediting association.
- B. _____ Date of most recent accreditation of institution by the regional and/or national accrediting association.
- C. Name of regional and/or national accrediting association _____
- D. Teacher Education program currently accredited by:
- _____ NCATE Date _____
- _____ State Agency Date _____
- _____ Other Date _____
10. Institution enrollment as of most recent fall semester, quarter, or term, including full- and part-time students, is approximately _____.
11. Number of sophomore, junior, senior, and graduate students in teacher education and other professional education programs as of the most recent fall semester, quarter, or term, including full- and part-time students, is _____.
12. Number of faculty members employed by the institution:
- A. _____ Full-time
- B. _____ Part-time
- C. _____ Total

13. Number of full- and part-time faculty members in the education unit whose highest earned degree is the following:

	<u>Full-time</u>	<u>Part-time</u>	<u>Total</u>
Bachelors	_____	_____	_____
Masters	_____	_____	_____
Doctorate	_____	_____	_____

14. Number of professional education degrees and certificates conferred by the institution for each of the past five years:

<u>Year*</u>	<u>Bachelors</u>	<u>Certificates</u>	<u>M.Ed.</u>	<u>MAT</u>	<u>Specialist</u>	<u>Doctorate</u>	<u>Total</u>
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

*Begin with most recently completed academic year, September 1- August 31.

15. List organizations on your campus whose memberships primarily include teacher education students.
16. Briefly describe unique institutional or teacher education programs, projects, and/or activities that encourage or enhance scholarship.
17. Are you aware of faculty and/or staff who are non-chapter members of Kappa Delta Pi and who will serve as chapter members and mentors.

This institution, if granted a Kappa Delta Pi charter, understands the following bylaws requirements for maintaining a chapter:

- ◆ Hold at least two meetings during the year, which is July 1 – June 30. At least one meeting shall include an initiation.
- ◆ Send a representative to at least one Society meeting (Convocation, Leadership Forum, or other conferences) over the course of four years.
- ◆ File required annual reports no later than August 1.
- ◆ Elect chapter officers no later than July 1.
- ◆ Submit new member information and a \$38.00 per member initiation fee to the Society Headquarters within two weeks of the initiation for each new member.
- ◆ Maintain and involve three required standing committees – the Executive Committee, the Program Committee, and the Membership Committee.

Signature of Dean of Education/Division Head _____

Address _____

Office Phone _____

Date _____