

Chapter Model Comparison Chart

	Initiation-Only Model	Standard Model	Advanced Model
CHAPTER LEADERSHIP			
Required Officers	President, Treasurer, Counselor	President, Vice President, Membership Chair, Secretary, Treasurer, Counselor	President, Vice President, Membership Chair, Secretary, Treasurer, Historian, Foundation Rep., Counselor
Optional Officers	Vice President, Secretary, Membership Chair, Historian, Foundation Rep., Associate Counselor	Historian, Foundation Rep., SGA Liaison, Associate Counselor	Web Manager, <i>Literacy Alive!</i> Coordinator, Awards Coordinator, SGA Liaison, Associate Counselor
Elections	Conducted annually and new officers submitted within 2 weeks of elections through chapter Web site		
Required Committees	Executive Committee	Executive, Membership, and Programming Committees	Executive, Membership, Fundraising, and Programming Committees
Optional Committees	Programming and Membership Committees	Fundraising Committee	Communications, Historical, Awards and Recognition Committees
Officer Training	Officer Webinar Training	1) Counselor conducts new officer training within 30 days after elections; 2) Officer training Webinar	1) Informal transition with incoming/outgoing officers; 2) Counselor conducts new officer training within 30 days after elections; 3) Officer training Webinar
Counselor Training	Complete New Counselor Orientation (NCO) within 30 days of appointment; counselors with > 1 year of experience must participate in virtual or live counselor training every 2 years	For both counselors and associate counselors: Complete New Counselor Orientation (NCO) within 30 days of appointment; counselors with > 1 year of experience participate in virtual or live counselor training every 2 years	For both counselors and associate counselors: complete New Counselor Orientation (NCO) within 30 days of appointment; counselors with > 1 year of experience participate in virtual or live counselor training every 2 years
Membership Requirements	All officers must be current, active members of KDP. Counselor and/or Associate Counselor must have active memberships.		
MEMBERSHIP: Recruitment, Initiation, and Retention			
Recruitment Minimums	Initiate at least 25% of eligible students (HQ may set a higher goal based on past performance)	Initiate at least 20% of eligible students (HQ may set a higher goal based on past performance)	
Chapter Membership Requirements	Must adhere to national standards	Can be customized, but must be pre-approved by HQ before implementation	
Initiation Frequency	Initiate new members at least once a year		Initiate new members each semester
Informational Meeting	Required for any interested or eligible students 30–60 days prior to initiation		
New Member Orientation	Conducted at initiation or within 30 days		
New Member Supplies	All new members receive an <i>Essential Guide for New Members</i> booklet, membership certificate, and KDP creed		
Application & Dues	Collect application and dues 1 week before initiation. Complete the new electronic submission process. Information can be found here: http://www.kdp.org/chapters/initiationinformation.php		
Retention	Eligible for retention incentive if 50% of all new members renew after their 1st year	Eligible for retention incentive if 60% of all new members renew after their 1st year	Eligible for retention incentive if 75% of all new members renew after their 1st year
Post-Initiation Incentive Program (PIIP)	Not applicable	Must be approved by HQ and added to chapter bylaws before implementation	
Chapter Member Awards & Recognition Program	Optional	Required	Required
Membership Dues Rebate	Rebate sent every semester provided chapter submits required reports by the deadlines		
CHAPTER REPORTS			
Annual Financial Report	Completed by Treasurer by August 1		
Chapter Planning Report	Not applicable	Completed by Vice President by October 1	
Year End Summary Report	Completed by President by June 1		
Chapter Bylaws & Model Agreement	Completed by Executive Committee every 2 years		

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CHAPTER PROGRAMMING			
Chapter Meetings	At least 1 meeting per year	At least 1 meeting per semester	At least 2 meetings per semester
Professional/Career Development	Optional	At least 1 chapter program each semester; choose 2 categories	At least 2 chapter programs each semester; choose 1 from each category
Service/Community Outreach	Optional		
Alumni Relations/Mentoring	Optional		
Fund-Raising	Optional	At least 1 per year	At least 2 per year
COLLABORATIONS			
Other Campus Organizations	Optional	Recommended	Choose 1 in conjunction with 1 chapter program during the year
Other KDP Chapters	Optional	Recommended	
Community Organizations	Optional	Recommended	
CONFERENCES & EVENTS			
Convocation	One Chapter Representative	Two or more Chapter Representatives	Three or more Chapter Representatives
KDP Regional Leadership Conference (iLead)	Required	Required	Required
FOUNDATION & GIVING			
Chapter Challenge	Optional	Donation of at least \$150 to the <i>Educational Foundation</i> each year	
Chapter Scholarship or Grant	Optional	Optional	Recommended
<i>Literacy Alive!</i>	Not applicable	Optional	Recommended
COMMUNICATION WITH CHAPTER			
Chapter Leaders	All required and optional officers meet once each semester either virtually or in person		All required and optional officers meet twice each semester either virtually or in person
Chapter Members	Convey national and local updates at least once each semester using some form of communication: e-mail, newsletter, phone, or an in-person meeting		Convey national and local updates at least twice each semester using some form of communication: e-mail, newsletter, phone, or an in-person meeting
COMMUNICATION WITH KDP HQ			
Phone Assessment	Structured conference call conducted by RCC once per year with Counselor and/or President	Three structured conference calls per year conducted by RCC with the Counselor, President, and 1 other officer	Four structured conference calls per year conducted by RCC with the Counselor, President, and 2 other officers
Visit from HQ	Counselor and President required to participate, other officers/members optional	Counselor and Executive Committee required to participate, other officers/members optional	Counselor and Executive Committee required to participate, other officers/members optional
NATIONAL RECOGNITION AND AWARDS			
Phoenix Award for Chapter Improvement	Eligible to apply	Eligible to apply	Eligible to apply
Rising Star Award for New Chapters	Eligible to apply	Eligible to apply	Eligible to apply
ACE Award	Not applicable	<i>Eligible to apply*</i>	<i>Eligible to apply*</i>
Program Award	Not applicable	<i>Eligible to apply*</i>	<i>Eligible to apply*</i>
Regional Counselor Award	Eligible	Eligible	Eligible
Lucinda Rose Counselor Award	Not applicable	Eligible	Eligible
O. L. Davis, Jr., Counselor of Distinction Award	Not applicable	Eligible	Eligible
Distinguished Chapter Officer Award	Eligible to apply	Eligible to apply	Eligible to apply
Recruitment & Retention Recognition	Eligible	Eligible	Eligible
Counselor Recognition Letters	Eligible for basic letter sent to Department Chair	Eligible for basic letter sent to Department Chair and 1 additional university official	Eligible for customized recognition letters sent to 1–3 university officials

***Chapters are not allowed to apply for both the ACE and Program Awards in the same biennium.**