

Process for Executive Council to Impeach a Counselor

Purpose of the Counselor:

1. Exemplify honor and the ideals of the Society.
2. Maintain active membership status of the Society and the chapter, and be in good standing with the Society.
3. Provide for the safekeeping, accessibility of the chapter's records and properties.
4. Assist with the planning of programming.
5. Ensure all reports are submitted to Headquarters in a timely manner.
6. Observe all Society rituals.
7. Serve on the executive and membership committees.

Reasons to Remove a Counselor:

(No one reason may be grounds for removal.)

1. Unresponsiveness to Headquarters staff.
2. Unwillingness to accept all qualified potential members.
3. Actions reflect poorly on the Society.
4. Unwillingness to follow the Constitution and Bylaws of the organization.
5. Misappropriation of chapter funds.

Process for Removal:

1. Chapter officers and institution administrators may bring situations to the attention of the territory's RCC.
2. Regional Chapter Coordinator (RCC) observes infractions.
3. Institution Dean is contacted to identify a new counselor by the Executive Director.
4. If after six months, the Dean does not replace the counselor, the counselor's name and infractions are forwarded to the Executive Council for further action.

Executive Council Action:

1. A member of the council is selected to contact the counselor directly to explain the removal process.
2. A letter is sent to the counselor from the Executive Director and the contacting Council member reviewing the reasons for removal and the steps that shall be taken.
3. The counselor in question has the right to respond in writing to the letter.
4. The letter, rebuttal, and summation by a member of Chapter Services shall be brought before the Executive Council for a vote.
5. After a motion, second, and discussion, the majority vote of the Executive Council occurs.
6. Official notification is sent to the counselor and their Dean with the Council's decision and the need to find a replacement. A copy of this letter is given to the RCC to assist the Dean, if necessary, in determining a new counselor.