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## MAKING THE MOST OF A JOB FAIR

### REGISTRATION:

- Arrive in plenty of time to be at the head of the pack of registrants. Be sure to check exactly what you will need to bring to register (extra copy of your resume, registration form, payment)

### WHAT TO WEAR:

- Dress professionally (your suit doesn't have to be black, but it **MUST** be professional); wear comfortable shoes.

### FAIR HINTS:

- **RESEARCH** districts you want to meet **BEFORE the fair!** You may be asked what you know about the district or what questions you may have for the district.
- Bring plenty (about 50) resumes for recruiters. **Do NOT bring cover letters. Do NOT put your resume in a folder or cover.**
- Paper-clip your resume pages together. Don't staple them.
- Arrive early and visit as many district tables as you can. **Be prepared for long lines!** Visit tables with **SHORT** lines first. Have a plan of action in mind before you enter the fair area.
- Talk with out-of-state recruiters. You might be surprised at what they can offer you.
- Greet recruiters **with a smile**, even if you are tired. Remember – the recruiters have had a long day, too.
- Show your enthusiasm, since enthusiasm is a necessary component of teaching.
- **Have THREE interesting, concrete, specific points** (preferably about your student teaching) **to bring up with each interviewer you meet.** They could be special units or projects that you created or other unique accomplishments that will help that interviewer to remember you. They will also make you stand out favorably in comparison to other candidates.
- Be sure to ask recruiters for business cards. That way you can write thank-you letters afterward. This can really help to set you apart favorably from other candidates. (You can also jot down notes about each interview on the back of the appropriate business card.) Also, thank the recruiter when you finish talking with him/her.
- Bring **WATER** (and a non-messy sandwich/snack with you in case you get hungry). You may not be able to purchase food on-site.

### SPECIAL ASSISTANCE:

- If you need special assistance (or if you have any questions), contact a job fair staff member. It helps to do this in advance of the fair.)

### GENERAL INFORMATION:

- **HAVE A GOOD TIME!** Job fairs can be great opportunities to practice interviewing skills and introduce yourself to many employers. Remember that **NOTHING** can substitute for in-person contact.
- Don't be disappointed if you only speak with an employer for a few minutes. These people are professional recruiters who can glean a lot from just a brief conversation with a candidate.