
KAPPA DELTA PI

INTERNATIONAL HONOR SOCIETY IN EDUCATION



Leadership Roles

Kappa Delta Pi Executive Council

"No man has a right to withhold his support from an organization that is striving to improve conditions within his sphere. Every man owes a part of his time and money to the business or industry in which he is engaged."

—Teddy Roosevelt, 1908



Your leadership can play an important role within the further development of Kappa Delta Pi as we seek to:

- Position KDP as a leader in supporting teachers and positively impacting teacher effectiveness through a variety of services and resources
- Enhance the membership experience at all levels to help members grow personally and professionally
- Create a new generation of teacher-leaders
- Attract and retain the best and brightest scholars
- Explore new and innovative methods to create life-long members of Kappa Delta Pi
- Create a global KDP community of educators and scholars

What are the benefits of serving in a leadership role within Kappa Delta Pi?

- Involvement with an organization that has a long, rich history of honoring the best and brightest in education
- Association with an organization that strives to improve the quality of education on the global level
- Participation in leadership training
- Leadership experience
- Opportunities to interact with other educators from across the globe to share ideas and learn about education in their parts of the country
- Opportunities to fulfill service requirements at your own university/school

In general, what will your duties consist of if elected to the Executive Council?

A detailed list of the duties of the Executive Council can be found in the bylaws, however, as a member of the Executive Council you can expect to:

- Attend three Executive Council meetings each Society year (travel is funded by Kappa Delta Pi)
- Participate in Executive Council conference calls
- Oversee budgetary and fiscal decisions necessary for the solvency of the Society
- Develop the strategic direction and vision of the Society
- Conduct business pertinent to the establishment of new chapters and the suspension of inactive chapters
- Be responsible for the oversight of publications and related matters
- Monitor the implementation of all KDP policies and procedures and provide updates as needed
- Complete assigned tasks, including, but not limited to, chartering new chapters, speaking at special events, serving as a liaison to a standing committee, contacting members, and promoting the Society at educational events, meetings, and other gatherings
- Actively participate in Convocation, including conducting official business and providing a written report of accomplishments and activities completed during the biennium

Questions to ponder before you commit . . .

Before expressing a willingness to serve or assuming any leadership position, you need to consider several vital questions for both your personal and professional well-being:



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- Do you have the time?
 - Do you understand the duties and obligations associated with the position?
 - Are you comfortable in being an effective contributor to the strategic planning and environmental scanning process?
 - Are you willing to legally assume fiduciary responsibility for KDP?
 - Are you willing to help the Executive Council operate at a strategic level, always looking at the big picture for the organization?
 - Are you comfortable in providing thoughtful questions that probe the organization's direction?
 - Have you had previous experience as a board member?
 - Will you encourage the Executive Council to be a "learning" entity, devoted to continuous improvement?

President-Elect/President

Qualifications:

Only active members of the Society shall be eligible for election. The President-Elect, at the time of nomination, shall be an active member of the Society for at least the previous five (5) years, a member of an active chapter, and a widely recognized model of leadership within the profession and service to the Society.

Length of Service:

Persons elected to the office of President-Elect may serve in that office, the office of President, and the office of Past President for only one (1) biennium for each office. However, the President-Elect may serve the unexpired term of the President then in office, should such a vacancy occur, and the full term of the following biennium as President.

Words of wisdom from former Executive

Council Members: The offices of President-Elect/President/

Past President amount to a six-year sequence, which is an enormous time commitment.

Candidates must be prepared to coordinate the activities of the offices with employers (and family!). The candidate must prepare and ensure the availability of time for reflection, thinking, planning, and writing.

Duties of the President-Elect as defined in the bylaws:

1. Preside in the absence of the President
2. In case of a vacancy in the President's office, perform the duties of that office
3. Prepare for the presidency
4. Carry out such other duties as may be assigned by the President subject to appeal to the Executive Council

Additional duties of the President-Elect, as described by a recent officer, include:

- Serving as secretary of the Council
- Serving as liaison to the Budget Committee
- Representing the Society at selected meetings, as necessary
- Preparing a synthesis of official Executive Council actions for publication on the Society Web site or in publications
- Assisting in fund-raising activities

Duties of the President as defined in the bylaws:

The President shall be the chief executive officer of the Society and shall:

1. Preside over meetings of the Executive Council and the Convocation
2. Appoint committee members subject to the advice and consent of the Executive Council
3. Arrange, in conjunction with the Executive Director, for the installation of new chapters

Additional duties of the President, as described by a recent officer, include:

- Serving as a member of the Educational Foundation Board
- Representing the Society at official functions (including installation of new chapters, recruiting new chapters, general initiations, and regular chapter meetings)
- Advising the Executive Director on policies and procedures
- Maintaining active communication with the Executive Director
- Serving as liaison to the Chapter Services Committee
- Assisting in fund-raising activities

Words of wisdom from former Executive Council Members: Read and learn about budgets and all aspects of the organization so that you can make informed decisions.

Past President

Duties as defined in the bylaws:

The Past President shall advise the President and the Executive Council.

Duties of the Past President, as described by a recent officer, include:

- Assisting with fund-raising activities
- Serving as contact for Whistleblower Policy
- Serving as advisor to the President about past practices of the Council
- Representing the Society at selected meetings
- Maintaining continuity of leadership
- Serving as a member of the Executive Committee
- Attending Past President meetings at Convocation
- Hosting former Presidents at Convocation events
- Serving as liaison to the Nominations Committee
- Assisting in developing programs to build future leaders

Vice-President (2 Positions)

Qualifications:

Only active members of the Society shall be eligible for election. The Vice Presidents, at the time of nomination, shall have been active members of the Society for at least the previous five (5) years and a model of leadership within the profession and service to the Society.

Length of Service:

The Vice Presidents' terms in office shall not exceed one (1) biennium.

Duties as defined in the bylaws:

The Vice Presidents shall assume appropriate responsibilities assigned by the Executive Council, including:

1. Serving as liaison with Society committees and various constituencies of the Society
2. Assisting with the installation of new chapters
3. Assisting with policy development
4. Representing the Society at official functions
5. Presenting suggestions and recommendations for the development and improvement of the Society to the Executive Council

Additional duties, as described by a recent officer, include:

- Helping raise funds and increase the visibility of the Society
- Serving as liaison to the Communications Committee
- Serving as KDP Connect Advisor

Alumni/Professional Representative

Qualifications:

Only active members of the Society shall be eligible for election. The Alumni Representative or Professional Representative, at the time of nomination, shall have been an active member of the Society for at least the previous five (5) years and a model of leadership within the profession and service to the Society.

Length of Service:

Service in the office shall not exceed one (1) biennium.

Duties as defined in the bylaws:

The Alumni/Professional Representative shall assume appropriate responsibilities assigned by the Executive Council, including:

1. Serving as liaison with Society committees and various constituencies of the Society

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2. Assisting with the installation of new chapters
 3. Assisting with policy development
 4. Representing the Society at official functions
 5. Presenting suggestions and recommendations for the development and improvement of the Society to the Executive Council

Additional duties, as described by a recent officer, include:

- Assisting in fund-raising
- Assisting staff in developing strategies to increase Professional chapters and Chalk Cafés
- Assisting the Director of Membership in periodical surveys of the membership
- Serving as the voice of professional members—preparing communications to professional members for *KDP News*
- Collaborating with staff on developing new benefits and services and participating in Convocation sessions for professional chapters
- Collaborating with the Member-at-Large Representative to determine ways to improve the engagement of professional members in the Society
- Establishing an ad hoc committee of professional members to advise the Membership Committee

Words of wisdom from former Executive Council

Members: The practicing teacher is an important voice on the Executive Council because the individual can offer unique perspectives from the field. A visible teacher presence is also important as we incorporate settings beyond the chapters on college and university campuses.

Laureate Representative

Qualifications:

The Laureate Representative, at the time of nomination, shall be a member of the Laureate Chapter.

Length of Service:

Service in the offices shall not exceed one (1) biennium in any one office.

Duties as defined in the bylaws:

The Laureate Representative shall act as liaison officer, serving *both* the Laureate Chapter and the Executive Council, and shall serve in an advisory capacity to committees on research studies and research awards.

Additional duties, as described by a recent officer, include:

- Developing ways to engage Laureates in Society activities
- Assisting in the selection of new Laureate Chapter members
- Planning Laureate involvement at Convocation
- Communicating with the current members of the Laureate Chapter 2–3 times per year

Student Representative

Qualifications:

The Student Representative, at the time of nomination must be an active member of an institutional chapter; have been initiated no later than the Society year preceding the Convocation; be enrolled in an accredited college or university, having earned the equivalent of at least twelve (12) semester hours from such an institution during the twelve (12) months prior to the election; and have been a chapter officer for at least three (3) months.

Length of Service:

Service in the remaining offices shall not exceed one (1) biennium in any one office.

Duties as defined in the bylaws:

The Student Representative shall assume appropriate responsibilities assigned by the Executive Council, including:

1. Serving as liaison with Society committees and various constituencies of the Society
2. Assisting with the installation of new chapters
3. Assisting with policy development
4. Representing the Society at official functions
5. Presenting suggestions and recommendations for the development and improvement of the Society to the Executive Council

Additional duties, as described by a recent officer, include:

- Assisting in fund-raising
- Acting as liaison to the Graduate Student Committee
- Assisting the Director of Membership in developing marketing strategies to increase student connection with the Society and increase student retention
- Being a spokesperson for student membership
- Providing ideas and strategies for increasing renewals of first-year members
- Participating in student focus groups at Convocation
- Preparing an article directed to student members for the *KDP News* twice a year

Member-at-Large

Qualifications:

The Member-at-Large, at the time of nomination, shall have been an active member for at least the previous three (3) years and exhibited leadership within the profession and service to the Society.

Length of Service:

Service in the remaining offices shall not exceed one (1) biennium in any one office.

Duties as defined in the bylaws:

The Member-at-Large shall assume appropriate responsibilities assigned by the Executive Council, including:

1. Serving as liaison with Society committees and various constituencies of the Society
2. Assisting with the installation of new chapters
3. Assisting with policy development
4. Representing the Society at official functions
5. Presenting suggestions and recommendations for the development and improvement of the Society to the Executive Council

Additional duties, as described by a recent officer, include:

- Assisting in fund-raising
- Reviewing or suggesting policies and procedures regarding at-large membership
- Serving as liaison to the Constitution and Bylaws Committee