

## New Chapter Application Form



**Kappa Delta Pi, An International Honor Society in Education**

Submit this form with undergraduate and graduate school institution catalogs describing the teacher education program, a \$500.00 one-time installation fee (check or money order), and two letters of support from campus administrators to:

CS/Chapter Development  
Kappa Delta Pi  
3707 Woodview Trace  
Indianapolis, IN 46268-1158

# New Chapter Application Form

## Kappa Delta Pi, International Honor Society in Education

1. Name of Institution \_\_\_\_\_
2. Address of Institution \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Date Application Submitted \_\_\_\_\_
4. Tentative Date for Installation Ceremony (*Please plan 3 months for the application process. It is recommended that installations be on Saturdays or Sundays.*) \_\_\_\_\_
5. Contact Person \_\_\_\_\_  
Title \_\_\_\_\_ Office Phone \_\_\_\_\_  
Department \_\_\_\_\_ Home Phone \_\_\_\_\_  
E-mail \_\_\_\_\_ Fax \_\_\_\_\_
6. Chapter Counselor (*if different than contact*) \_\_\_\_\_  
Title \_\_\_\_\_ Office Phone \_\_\_\_\_  
Department \_\_\_\_\_ Home Phone \_\_\_\_\_  
E-mail \_\_\_\_\_ Fax \_\_\_\_\_
7. Associate Counselor \_\_\_\_\_  
Title \_\_\_\_\_ Office Phone \_\_\_\_\_  
Department \_\_\_\_\_ Home Phone \_\_\_\_\_  
E-mail \_\_\_\_\_ Fax \_\_\_\_\_
8. Institutional Characteristics
  - A. SUPPORT  
\_\_\_\_ Public Supported                      \_\_\_\_\_ Church-related  
\_\_\_\_ Private, non-church related                      \_\_\_\_\_ Independent, church-related
  - B. STUDENT BODY  
\_\_\_\_ Primarily commuter  
\_\_\_\_ Primarily residential
  - C. HIGHEST DEGREE OFFERED IN ANY FIELD  
\_\_\_\_ Baccalaureate                      \_\_\_\_\_ Specialist  
\_\_\_\_ Masters                      \_\_\_\_\_ Professional  
\_\_\_\_ Doctorate
  - D. Date of founding of institution \_\_\_\_\_

9. Institutional Accreditation
- A. \_\_\_\_\_ Date of initial accreditation of institution by the regional and/or national accrediting association.
- B. \_\_\_\_\_ Date of most recent accreditation of institution by the regional and/or national accrediting association.
- C. Name of regional and/or national accrediting association \_\_\_\_\_
- D. Teacher Education program currently accredited by:
- \_\_\_\_\_ NCATE                      Date \_\_\_\_\_
- \_\_\_\_\_ State Agency              Date \_\_\_\_\_
- \_\_\_\_\_ Other                      Date \_\_\_\_\_
10. Institution enrollment as of most recent fall semester, quarter, or term, including full- and part-time students, is approximately \_\_\_\_\_.
11. Number of sophomore, junior, senior, and graduate students in teacher education and other professional education programs as of the most recent fall semester, quarter, or term, including full- and part-time students, is \_\_\_\_\_.
12. Number of faculty members employed by the institution:
- A. \_\_\_\_\_ Full-time
- B. \_\_\_\_\_ Part-time
- C. \_\_\_\_\_ Total

13. Number of full- and part-time faculty members in the education unit whose highest earned degree is the following:

	<u>Full-time</u>	<u>Part-time</u>	<u>Total</u>
Bachelors	_____	_____	_____
Masters	_____	_____	_____
Doctorate	_____	_____	_____

14. Number of professional education degrees and certificates conferred by the institution for each of the past five years:

<u>Year*</u>	<u>Bachelors</u>	<u>Certificates</u>	<u>M.Ed.</u>	<u>MAT</u>	<u>Specialist</u>	<u>Doctorate</u>	<u>Total</u>
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

\*Begin with most recently completed academic year, September 1- August 31.

15. List organizations on your campus whose memberships primarily include teacher education students.
16. Briefly describe unique institutional or teacher education programs, projects, and/or activities that encourage or enhance scholarship.
17. Are you aware of faculty and/or staff who are non-chapter members of Kappa Delta Pi and who will serve as chapter members and mentors.

This institution, if granted a Kappa Delta Pi charter, understands the following bylaws requirements for maintaining a chapter:

- ◆ Hold at least two meetings during the year, which is July 1 – June 30. At least one meeting shall include an initiation.
- ◆ Send a representative to at least one Society meeting (Convocation, Leadership Forum, or other conferences) over the course of four years.
- ◆ File required annual reports no later than August 1.
- ◆ Elect chapter officers no later than July 1.
- ◆ Submit new member information and a \$38.00 per member initiation fee to the Society Headquarters within two weeks of the initiation for each new member.
- ◆ Maintain and involve three required standing committees – the Executive Committee, the Program Committee, and the Membership Committee.

Signature of Dean of Education/Division Head \_\_\_\_\_

Address \_\_\_\_\_

Office Phone \_\_\_\_\_

Date \_\_\_\_\_