

Officer Goal Setting

Part II

Name: _____

Chapter: _____

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Areas: _____

*Example-

Areas to Improve: Recruiting New Members, Professional Development Programming, etc.

State: _____

*Example-

Goal: Our chapter will complete a Literacy Alive project in April 2008.

Action: _____

*Example-

Goal- Our chapter will complete a Literacy Alive project in April 2008.

Step 1- Reserve Facility; Jane Doe; November 1, 2007.

Step 2- Write Proposal; John Doe; December 1, 2007.

Step 3- etc.

- *Remember...* _____

Goal-Setting Guide

Ideas/Improvements	Barriers	Resources	Results

Ideas/Improvements – chapter meetings, chapter programming, events, fund-raising
Write these as measurable outcome statements or attainable goals.

Barriers – money, number of people involved, time
Write how these barriers might hinder the achievement of the goal.

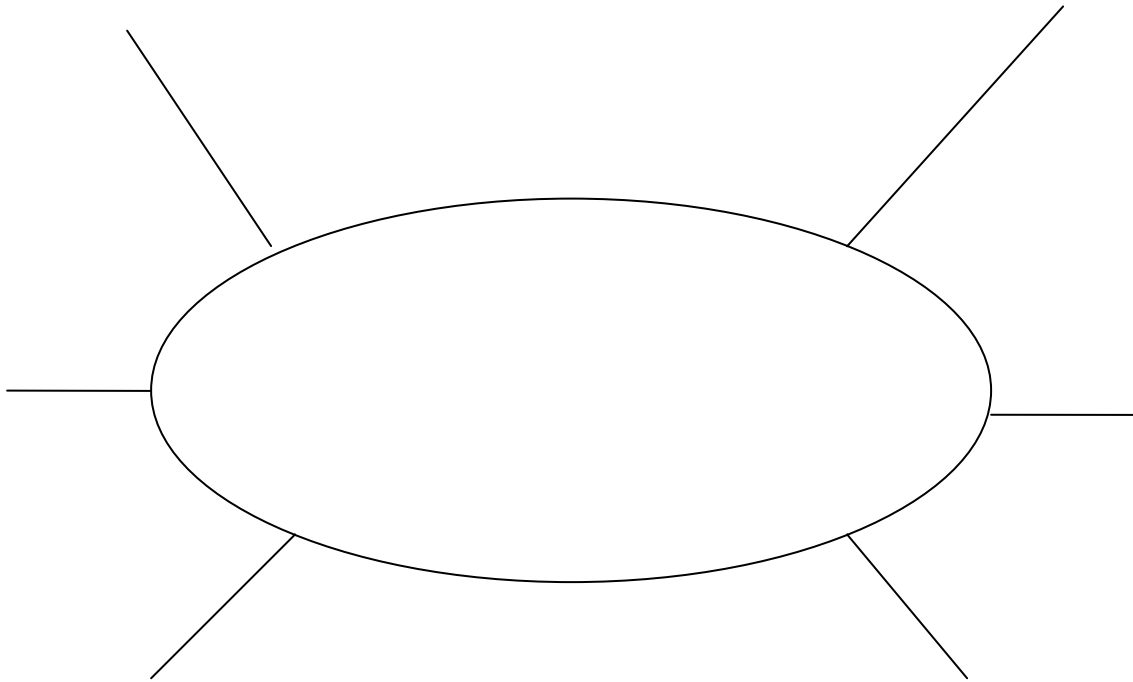
Resources – time, talent, treasures
Write how each will be called upon to achieve the desired goal and overcome obstacles. Include beginning and ending deadline.

Results
Write how will you determine when progress is made.

Evaluation

***Successes**

***Barriers**



Self Assessment

A. Was my goal reasonable? Too easy? Too hard?

Success 1 2 3 4 5 Needs Improvement

B. Did I set appropriate steps and follow through?

Success 1 2 3 4 5 Needs Improvement

C. I feel comfortable teaching this Goal Setting process to another member in my chapter.

Success 1 2 3 4 5 Needs Improvement

**Please see a Chapter Resource Consultant if you have further questions!*

Kappa Delta Pi Web Site Links

Home Page: <http://www.kdp.org>

- The renew link is on the right side bar
- (these boxes change monthly – in the spring we highlight the annual report)

Chapter Services: <http://www.kdp.org/services/services.php>

- Sub-headings on the left sidebar

Chapter Activities: <http://www.kdp.org/services/activities/activities.php>

Direct officers here to find programs and event ideas

Chapter Tools and Resources:

<http://www.kdp.org/services/resources/resources.php>

Recruitment and Retention Materials

New this year – Orientation Meeting Guidelines, Checklist, Agenda

Chapter Meetings Section at the bottom of the page

Chapter Information will be added with:

Scholarship Information and other one-page fliers

Counselor Corner: <http://www.kdp.org/services/corner/counselors.php>

Counselor specific-guidebook; officer duties, conference information

Teacher Resources: <http://www.kdp.org/teacherresources/teacherresourcehome.php>

- Web sites and books available on a variety of topics
- For right now, these are NOT member sensitive but these pages will be in the future

Publications: <http://www.kdp.org/publications/publications.php>

- Counselors receive New Teacher Advocate, The Record and The Forum free
- New Teacher Advocate goes to first year members
- The Record mailed beginning second year of membership
- The Forum is the research-based publication, subscription is \$25 a year

Archives: <http://www.kdp.org/publications/archives.php>

Use this section to download articles from The Forum and The Record

Student Teacher Advocate: <http://www.kdp.org/publications/studentteacheradvocate/stahomestay.htm>

New online resource for Student Teachers

Scholarships/Grants: <http://www.kdp.org/scholarships/scholarships.php>

- More than \$100,000 in grants and scholarships awarded annually
- New this year – any students from a chapter can submit grants (the counselor must write a letter of recommendation to accompany the scholarship application)