

Evidence of Criteria

As a **MASTER TEACHER OF HONOR**, you must provide evidence of your service to the profession and the community. By assuming the ideals of Kappa Delta Pi stated in the Standards for Teachers of Honor, you affirm that you are worthy of the designation, **MASTER TEACHER OF HONOR**.

Requirements

Each item must be clearly identify by letter from Section I and number from Section II.

Section I: Provide evidence that you meet or exceed the following requirements:

- A. You are an active member or new Kappa Delta Pi member.
- B. Hold a Master’s Degree and 15-plus years of PreK–16 teaching experience (documented by a letter from your principal, personnel director, or other employing agency verifying your employment).
- C. You have participated in community service projects or committees in the last five years as a student, preservice teacher, or in-service teacher (documented by thank-you letter, invitation, newspaper article, published photograph of work).
- D. Letter of Recommendation
- E. Philosophy of Education

Section II: Provide evidence that you meet at least 15 of the 34 criteria listed below (all evidence must be accrued in the last five years).

Please check each item included with the application, including an explanation of evidence as needed.

Check if Included	Criteria	Evidence	Explanation of Evidence
	1. Graduate education earned from an accredited institution	Official transcript or official “student copy” of transcript showing graduate work completed	
	2. Building/district level professional development	Certificate of completion/attendance Participant list from school/district Accumulation of 30 hours	
	3. Conference attendance	Conference program at the state, regional, or national level. Certificate of attendance/completion	
	4. Presentation	Conference program at the state, regional, or national level. Certificate of attendance/completion	
	5. Curriculum development (e.g., district/parish curriculum, state curriculum, test item analysis,	Employing educational agency’s participant list, curriculum guide, letter of invitation, or thank you	

	reading competencies)		
	6. Educational travel	Notification of fellowship award, or exhibit(s) or product(s) of travel experience	
	7. Acceptance of article	Copy of submitted manuscript; or publisher's letter of acceptance	
	8. Publication of article	Copy of published article or publisher's letter of publication date	
	9. Publication of book	Copy of published book, copyright for the completed work in the field of theatre, fine arts, or music, copyright for instructional program	
	10. Grant proposal, submitted	Copy of proposal, letter of receipt, or denial of grant proposal (May not be counted if grant is funded)	
	11. Grant proposal, funded	Copy of grant proposal or letter of award	
	12. Educational project	Letter of acceptance into exchange program from college/university or business or written summary/journal of project activities	
	13. National Board Certification portfolio submission	Letter of acknowledgement of submission or other evidence from NBPTS, or #14	
	14. Recipient of National Board Certification	Letter of award	
	15. Service as a K-12 department chair/grade-level leader or as a higher ed committee chair or project leader/manager.	Letter from administrator or other official document verifying leadership position.	
	16. Participation in summer professional development seminar (minimum of 10 clock hours to qualify)	Certificate of attendance/participation	

	17. Involvement with KDP at the local and/or national level	Active participation in a KDP chapter (collegiate, professional, eChapter) Letter from chapter counselor/officer	
	18. Completion of online professional development program/course	Certificate of completion	
	19. Leadership role in accreditation [e.g., NCATE, regional accreditation, or specialized professional association (SPA)]	Letter verifying leadership role in accreditation process at school or institution	
	20. Leadership in a professional association or organization	Letter from the association or organization verifying position, office, or leadership role	
	21. Professional award	Copy of the letter/certificate/award	
	22. Wrote an article for a KDP publication	Letter from KDP publications staff member or a copy of the printed article	
	23. Contributed to a KDP resource, such as Ideas to Go, Resource Roundup, ProPointers	Copy of the submission and/or the published resource.	
	24. Presented at a KDP chapter meeting	Flyer or letter acknowledging the presentation or workshop	
	25. Contributed to a new KDP initiative to serve educators	Evidence of the contribution (e.g., participation in a focus group, service on an ad hoc committee, submission of ideas and/or resources)	
	26. Membership in a professional organization (other than Kappa Delta Pi)	Membership number and copy of membership card or induction letter	
	27. Extracurricular student coaching or faculty advisor/sponsor	Proof of coaching and/or advising as evidenced in a letter from the administration or a copy of the supplemental contract.	
	28. Coordination of an educational activity outside of school.	Letter or copy of agreement/contract verifying coordinator position in educational activity outside of school/institution (e.g., summer vacation Bible school, day camps,	

		summer camps/institutes, Boy Scout/Girl Scout events, 4-H); must have served at least 20 clock hours.	
	29. Submit a creative lesson plan (note that recipients' plans will be posted to KDP teacher resources online).	A lesson plan developed by the candidate specifically for use in his or her classroom; must be written by the teacher, include documentation, and cannot be copied from another source; Must also provide brief reflection about why the lesson is special, creative, or unique and how it indicates your teaching style.	
	30. Served as a mentor teacher, peer coach, or professional coach.	Letter or contract from school administration or professional development record verifying this role.	
	31. Holding an educational position with a government agency at a local, state, or national level.	Proof of service on a school committee, school board, governor's board, state department of education (e.g., letter, contract, or article documenting position)	
	32. Served in leadership position in district, school, or higher ed institution (e.g., administrator, department chair, staff development, reading specialist)	Letter from administration/district verifying this role, copy of contract, copy of acceptance letter, or professional development document.	
	33. Engages in action research and/or collaborative research of teaching practices.	Report, reflection, or results of research undertaken	
	34. Recognition in local or national media.	Individual recognition of the teacher for specific activity in local or national news media; must submit a copy of this recognition (submissions printed from Internet are acceptable)	