

Regional Counselor Award Criteria Rubric

This rubric is used by Headquarters to assess each counselor in his or her designated region in consideration for this award.

- 3 = Exemplary (Superior)
 2 = Effective (Excellent)
 1 = Acceptable (Fair)
 0 = Unacceptable (Poor)

	3	2	1	0
Communication with HQ	<ul style="list-style-type: none"> • 3+ conversations that are specific to chapter updates • initiates conversations • officers also communicate with HQ 	<ul style="list-style-type: none"> • 2 conversations that are specific to chapter updates • may or may not initiate conversations • encourages officers to communicate with RCC 	<ul style="list-style-type: none"> • 1 conversation that is specific to chapter updates • does not initiate conversations 	<ul style="list-style-type: none"> • No conversations about how the chapter is progressing • is ambivalent about officers communicating with RCC
Chapter Reports	All chapter reports in on time with no issues to resolve	All chapter reports in on time with no more than 1–3 issues to resolve	Financial Report and Officer Report in on time with no more than 2 issues to resolve	<ul style="list-style-type: none"> • Reports are not received by the deadline • Have multiple issues • No reports are received
Initiate Forms and Dues	Initiate list within 2 weeks and number of initiates 10% of SOE enrollment	Initiate list within 3 weeks and/or number of initiates 5–10% of SOE enrollment	Initiate list within 4 weeks and/or number of initiates 5% of SOE enrollment	<ul style="list-style-type: none"> • Initiate list after 4 weeks and/or number of initiates below 5%
KDP Membership	Active	Active	Active	Inactive

Fill out this portion after Officer Recommendation Forms are received

Connection and Rapport with Officers	<ul style="list-style-type: none"> • Officer Evaluation Form yields a total of 11–12 • Written comments are completely positive 	<ul style="list-style-type: none"> • Officer Evaluation Form yields a total of 9–10 • Written comments are mostly positive 	<ul style="list-style-type: none"> • Officer Evaluation Form yields a total of 7–8 • Written comments are mix of positive and negative 	<ul style="list-style-type: none"> • Officer Evaluation Form yields a total of 6 or lower • Written comments are mostly negative
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