

Officer Evaluation Form

Officers,

Fill out this form only if you have been contacted by KDP Headquarters and asked to complete it. Thank you.

3 = Exemplary (Superior)

2 = Effective (Excellent)

1 = Acceptable (Fair)

0 = Unacceptable (Poor)

	3	2	1	0
Counselor Participation	<ul style="list-style-type: none"> • Very involved with chapter • Officers run the chapter • Counselor gives guidance 	<ul style="list-style-type: none"> • Involved with chapter • Officers and Counselor run the chapter 	<ul style="list-style-type: none"> • Somewhat involved in chapter • Counselor runs the chapter • Officers are title only 	<ul style="list-style-type: none"> • No interest in chapter • Chapter struggling • Few or no officers
Chapter Participation	Heavy involvement (90%) from chapter members as volunteers for the chapter	Above average (75%) involvement from chapter members as volunteers for the chapter	Average (50%) involvement from chapter members as volunteers for the chapter	Below Average (25%) involvement from chapter members as volunteers for the chapter
Officer Leadership Training	<ul style="list-style-type: none"> • Comprehensive transition program • Use of HQ Officer Training Webinar 	<ul style="list-style-type: none"> • An event held for officer transition • Use of HQ Officer Training Webinar 	<ul style="list-style-type: none"> • One meeting for officers to transition • Recommended use of Officer Training Webinar 	<ul style="list-style-type: none"> • No transition of officers • No mention of Officer Training Webinar
Counselor Approachability and Communication	<ul style="list-style-type: none"> • Easy to communicate with verbally and electronically • Open to new ideas as well as concerns • Quickly relays information from HQ 	<ul style="list-style-type: none"> • Communication open but sometimes hard to reach him/her • New ideas and concerns are taken into consideration • Some information from HQ is relayed 	<ul style="list-style-type: none"> • Communication strained, hard to reach him or her • Listens to some ideas and concerns • Rarely is information from HQ relayed 	<ul style="list-style-type: none"> • Communication is nonexistent • No discussion on new ideas or concerns • HQ information stays with counselor
Totals:				
Final Total:				

1. Describe your counselor/officer relationship with your counselor:
2. Is your chapter student or faculty led? How would you back up your answer?
3. Did your chapter counselor train the chapter leaders well? Please explain.
4. Do you believe that your counselor is deserving of the Regional Counselor Award? Why?