

Evidence of Criteria

As a **TEACHER OF HONOR**, you must provide evidence of your service to the profession and the community. By assuming the ideals of Kappa Delta Pi, as stated in the Standards for Teachers of Honor, you affirm that you are worthy of the designation, **TEACHER OF HONOR**.

Requirements

Each item must be clearly identified: by letter for Section I, by number for Section II.

Section I: Provide evidence that you meet or exceed the following requirements:

- A. You are an active member or new Kappa Delta Pi member.
- B. You have at least three years of PK–16 teaching experience (documented by letter from principal, personnel director, or other employing agency that verifies your employment).
- C. You are NCLB “Highly Qualified” in your primary teaching assignment.
- D. You have participated in community service projects or committees in the last five years as a student, pre-service teacher, or in-service teacher (documented by thank-you letter, invitation, newspaper article, published photograph of work).
- E. Include at least one letter of recommendation.

Section II: Provide evidence that you meet at least 8 of the 25 criteria listed below. All evidence must have been accrued within the last five years. An item may be used once only to meet 1 criterion.

Check each item included with the application and describe each in the appropriate column.

✓	Criteria	Evidence	Description of Evidence
	1. Graduate education earned from an accredited institution	Official transcript or official “student copy” of transcript, showing at least 6 hours of graduate work completed	
	2. Building/district level professional development	Certificate of completion/attendance, participant list from school/district, and 30 accumulated hours.	
	3. Conference attendance	Conference program at the state, regional, or national level, with certificate of attendance/completion	
	4. Presentation	Conference program at the state, regional, or national level, with certificate of attendance/completion	



5. Curriculum development (district/parish curriculum, state curriculum, test item analysis, reading competencies)	Employing educational agency's participant list, curriculum guide, and letter of invitation or thank-you note	
6. Educational travel	Notification of fellowship award and exhibit(s) or product(s) from travel experience	
7. Acceptance of article	Copy of submitted manuscript or publisher's letter of acceptance	
8. Publication of article	Copy of published article or publisher's letter of publication date	
9. Publication of book	Copy of published book; copyright for the completed work in the field of theatre, fine arts, or music; copyright for instructional program	
10. Grant proposal, submitted	Copy of proposal or letter of receipt and denial of grant proposal (not applicable for funded grants)	
11. Grant proposal, funded	Copy of grant proposal and letter of award	
12. Educational project	Letter of acceptance into exchange program from college/university or business and written summary/journal of project activities	
13. National Board Certification portfolio submission	Letter of acknowledgement for submission or other evidence from NBPTS or #14	
14. Recipient of National Board Certification	Letter of award	
15. Service as department chair or grade-level leader	Letter from principal verifying leadership position	



16. Participation in summer professional development seminar (minimum of 10 clock hours to qualify)	Certificate of attendance/participation	
17. Involvement with KDP at the local and/or national level	Active participation in a KDP chapter (collegiate, professional, eChapter) and letter from counselor or certificate of participation	
18. Completion of online professional development program/course	Certificate of completion	
19. Leadership role in accreditation (i.e., NCATE, regional accreditation, specialized professional association [SPA])	Letter verifying leadership role in accreditation process at school or institution	
20. Leadership in a professional association or organization	Letter from the association or organization verifying office held or leadership role	
21. Professional award	Copy of the letter/certificate/award	
22. Wrote an article for a KDP publication	Letter from KDP publications staff member or copy of the printed article	
23. Contributed to a KDP resource, such as Ideas to Go, ProPointers, Novice Notes, Resource Roundup	Copy of the submission and/or the published resource.	
24. Presented at a KDP chapter meeting	Flyer or letter acknowledging the presentation or workshop.	
25. Contributed to a new KDP initiative to serve educators	Confirmation of the contribution, i.e., participation in a focus group, service on an ad hoc committee, submission of ideas and/or resources.	

