

KDP NEW TEACHER ADVOCATE EDITORIAL REVIEWER POSITION DESCRIPTION

Position: *New Teacher Advocate* Editorial Reviewer

Purpose: To examine manuscripts with a critical eye, ear, and heart, judging each manuscript's potential for publication

Reports to: Managing Editor of the *New Teacher Advocate*

Commitment

Length of Commitment: 2 or 3 years

Number of Meetings: 0

Work Required: Review 4–6 manuscripts per year

Expectations: To complete reviews as assigned by deadlines

Qualifications/Experiences:

- Active KDP member
- Subject-matter expert in one or more areas

Responsibilities:

- To determine the accuracy, relevancy, clarity, and prevailing nature of content; the strength of the presentation and conclusion—in other words, the substantive measure of the work
- To direct comments to the author to help him/her in strengthening the manuscript to make it a useful resource for readers

Contact the staff liaison **ONLY** if you have specific questions about the position.

Staff Liaison: Sally Rushmore

E-mail: sally@kdp.org