

Volunteer Position Description: Membership Committee Member



- Purpose:** An action-oriented, working group that supports the HQ membership and chapter services department by producing high-quality, comprehensive plans to recruit, engage, and retain members and to enhance the KDP membership experience.
- Reports to:** Executive Council
- Length of Commitment:** 2 years (July 1, 2018 through June 30, 2020)
- Meetings:** 1 conference call approximately bi-monthly, in-person meeting at Convocations, conference calls with sub-groups, as needed
- Expectations:** To participate in conference calls and complete tasks, assigned by the committee chair, in a timely manner.
Note: If a committee member does not participate in three (3) consecutive meetings without chair notification, the committee member may be subject to dismissal from the committee.

Desired Qualifications and Attributes:

- Active KDP member
- Enthusiastic advocate for a stronger, healthier membership community

Key Responsibilities:

- Recommend and assist in the implementation of policies and procedures to increase and enhance the membership experience
- Increase involvement of membership—both with recruitment and retention—in KDP.
- Assist in the processes to develop and refine communication with members.
- Advise on strategies to more effectively engage members and improvements to existing programs for current members at differing positions.
- Provide guidance and recommendations for professional resources and events for members/educators
- Advise programs for improved recruitment and retention at the chapter level

Contact the Staff Liaison only if you have specific questions about the position.

Staff Liaison: Director of Membership & Chapter Services

Email: membership@kdp.org