

# Achieving Chapter Excellence (ACE)



KAPPA DELTA PI

Inspiring and equipping teachers to thrive.

The Achieving Chapter Excellence (ACE) Award recognizes Kappa Delta Pi chapters that demonstrate excellence in membership, leadership development, and programming in support of the Society's mission and strategic goals. The highest scoring chapter of all entries receives the coveted Dr. Florence B. Stratemeyer Award for Chapter Excellence

## Call for Entries

To open in spring

## Deadline

June 1

## Submissions

Award entries must be submitted via the online submission system.

## Judging

Qualified judges with strong knowledge of chapter programming will be appointed.

## Notification

Award recipients will be notified by email on or before July 31.

## Presentation

Award recipients will be honored online and at Kappa Delta Pi's Convocation.

## For More Information

Contact Membership Experience  
Email: [MET@kdp.org](mailto:MET@kdp.org)  
Call: 800-284-3167  
<http://www.kdp.org/recognition>

## Eligibility

- Chapters must be able to complete all sections in order to apply for the ACE Award.
- Chapters must meet the three Society requirements of a chapter: have an initiation of new members, submit the Annual Financial Report by deadline, and hold a chapter program/meeting.
- Chapter meetings, programs, and/or activities must have been completed during the previous and current academic years.

## Criteria

- **Entries must include the following sections. Refer to each section and the ACE Award Rubric for specific criteria.**
  - ✦ Membership Elements (1 narrative total)
    - Recruitment
    - Retention
    - Engagement
  - ✦ Programming (1 narrative total)
  - ✦ Leadership Development
  - ✦ Chapter Self-Evaluation

## Submission Requirements

- A complete online submission will consist of:
  - ✦ Online entry form;
  - ✦ Supporting narrative for each criteria area in Sections 2–5; and
  - ✦ Documents and/or photographs supporting narrative for each section.

NOTE: Incomplete submissions will not be accepted. Starting in 2019, bonus points will be awarded, for both sections and the overall submission. Bonus points are listed in the rubric.

In addition to the general eligibility listed on the previous page, each section will be judged on these criteria:

#### Overall Quality of Submission

- **Written Narratives.** Written narratives are comprehensive, yet succinct.
- **Organization/Mechanics.** The narratives and text are free from grammatical and spelling errors.

#### Section 1: Administrative Elements – Internally Reviewed (no submission required)

- **Regional Chapter Coordinator Recommendation** is required to win the award.
- **Annual Financial Report** submitted by August 1 for previous fiscal years.
- **Recruitment Goals** are met each academic year.
- **Membership retention** goals are met for each academic year.
- **Officer list is updated** each academic years.
- **Officers' membership status is active** during their terms for the academic years.
- **Annual Chapter Challenge** (unrestricted donation of at least \$150) given prior to June 30 each year.

#### Section 2: Membership Elements

- **Membership Recruitment.** Describe the chapter's comprehensive plan(s) to reach all eligible education students, faculty, and community educators. Include how the chapter identifies candidates for membership, how the chapter communicates with prospective new members, how invitations are sent, and any informational and/or orientation meetings held, and an evaluation of the chapter's plan and points of improvement for the next year.
- **Membership Retention.** Describe the chapter's comprehensive plan to engage and retain members—including alumni members. Include how the chapter encourages renewals. Detail how the chapter works to serve education students from all areas, such as alternatively certified, graduate students, secondary education students, etc.
- **Membership Engagement.** Describe how the chapter keeps members engaged, including a post-initiation incentive program, surveys, involvement opportunities with both the chapter and society, and celebrations of the chapter and/or members.
- **Up to two (2) picture** with a brief caption that shows how chapter recruitment/retention activity or initiation is successful.
- **Up to three (3) support documents** demonstrating the chapter's plan, communications, and/or evaluation tools.

#### Section 3: Chapter Programming

- **Two Chapter Programs.** Describe two programs the chapter put on during the previous two academic years in the categories of community service, fundraising, Literacy Alive!, and/or professional development. Include information on the need the program fills, planning, impact, and evaluation.
- **Up to three (3) photos** with a brief caption that describes the project.
- **Up to three (3) support documents** demonstrating information conveyed in the narratives.

#### Section 4: Leadership Development

- **Officer training and development.** Describe how the chapter handles leadership training, transitioning, and monitoring growth/goal meeting of officers.
- **One (1) photos** with a brief caption that describes the project.
- **Up to two (2) support documents** demonstrating information conveyed in the narratives.

### Section 5: Chapter Reflection

- **Evaluate the chapter's success over the past two years.** Consider goals met and unmet and how the chapter will grow and change in the next year due to what the leaders learned. Set goals for the next academic year.

## Dr. Florence B. Stratemeyer Award for Chapter Excellence

Formerly named the Ace of the ACE Award for the top Achieving Chapter Excellence (ACE) Award, the Dr. Florence B. Stratemeyer Award recognizes the highest-ranking chapter of all ACE award recipients each biennium.

*Dr. Florence B. Stratemeyer (1900–1980) served as the Society's first executive Vice President from 1928–1942. Her commitment to Kappa Delta Pi was exemplified through her focus on developing chapter activities, Society workshops, and discussion groups.*

### Award Qualifications

Selection criteria include but are not limited to:

- Participation as an individual and a chapter in several past Convocations;
- Bringing a group of students to Convocation;
- Implementing a comprehensive program for chapter leaders and promoting the growth and development of chapter members individually and as a group;
- Encouraging chapter members to be involved and volunteer for chapter activities;
- Communicating on a regular basis with KDP Headquarters;
- Sending required forms and annual reports on time; and
- Initiating 8–10 percent of your institution's School of Education.