

Chapter Program Award

Rubric & Score Sheet

Institution: _____

Chapter Name/Number: _____

Type of award: _____

Submission Criteria

		Score
Title	1 point for program title	
Photo	1 point for photo/image attached to submission	

	Complete Elements (7-10)	Needs Development (4-6 pts)	Lacks Elements (1-3 pts)	No information Provided (0 pts)
<u>Objectives and Expected Outcomes</u> Goals defined and documented, including information on why the program was chosen and the target audience.				
<u>Planning and Depth of Project</u> Program requires member-driven, in-depth, long-term planning and/or is ongoing. Details include budget, leader names, and marketing information (if necessary).				
<u>Description of Program</u> Narrative clearly describes the program(s), including participant and volunteer information, and an overview of the program.				
<u>Impact</u> Use data to answer the following questions: How did the program benefit participants and planners? Includes feedback and data. What did participants and members learn throughout the process?				
<u>Evaluation</u> Impact information is used to discuss how the outcomes compared to the goals and what can be improved. How will the chapter use what has been learned to move forward as a group and/or as educators?				
<u>Total Points in column</u>				

BONUS POINTS:

- a. Creativity of project – up to 3 points:
- b. Project is new to the chapter – up to 3 points:
- c. Video/creative submission – up to 5 points:
- d. Includes alumni – up to 3 points:

Overall Quality of Submission, including mechanics of written narrative

/3

Total Submission points:

/55