



Read and complete each section fully and accurately in clear, legible handwriting or type. You may submit the application any time during the year. Teachers of Honor are notified on a rolling basis.

**Please mail your completed application to:**

Kappa Delta Pi  
3707 Woodview Trace  
Indianapolis, IN 46268

**Receipt of your application will be acknowledged within three weeks.**

**Include the following items:**

- Application:** I have completed all applicant and administrator information and included a current Résumé or Curriculum Vitae.
- Applicant Photo:** I have included a professional-type photo of myself.
- Payment:** I have included the non-refundable application fee.
- Kappa Delta Pi Standards of Honor:** I agree and commit to the Standards of Honor at the bottom of page three.
- Higher Academic Education:** I have at least a bachelor's degree or equivalent from an accredited institution of higher learning, and have submitted evidence of an advanced degree.
- Community Service:** I have participated in a service to my community within the past five years as a student, pre-service teacher, or in-service teacher.
- Letter of Recommendation:** I have enclosed a letter of recommendation/support from a colleague, parent, student, or administrator.
- Evidence of Criteria:** I have submitted evidence of meeting a minimum of eight (8) criteria from the following list.

**Teacher of Honor designation includes:**

- Teacher of Honor pin and certificate
- Letter of recognition and certificate to appropriate administrator
- Recognition on the KDP Web site and in publications
- Community news release

The Teacher of Honor program does not discriminate on any basis, including race, sex, age, religion, national origin, sexual orientation, or disability. More information is available at [www.kdp.org](http://www.kdp.org) or by calling 800-284-3167.



## Application

---

Applicant Name

KDP Membership #

---

Present Position

I prefer to use  **SCHOOL**  **HOME** for mailed correspondence.

**School/Company Name** \_\_\_\_\_

Name of Administrator \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ ZIP/Postal Code \_\_\_\_\_

Country \_\_\_\_\_ Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Administrator's e-mail \_\_\_\_\_

**Home Address** \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ ZIP/Postal Code \_\_\_\_\_

Country \_\_\_\_\_ Telephone \_\_\_\_\_ Cell \_\_\_\_\_

E-mail (personal or professional) \_\_\_\_\_

## Photo Release

Please attach a professional photo to the application packet.

I hereby authorize its release for publication on the KDP Web site and for press releases should I be chosen as a Kappa Delta Pi Teacher of Honor.

X

---

*Your Signature Here*



## Payment

**All fees must accompany the application.** The application fee is \$35 for members and \$80 for nonmembers, which includes membership dues if applicant meets Teacher of Honor requirements.

**Payment Type:**      Check    Visa    MasterCard    American Express

Cardholder Name \_\_\_\_\_

Credit Card Account # \_\_\_\_\_

Expiration Date \_\_\_\_\_ Zip Code of Billing Address \_\_\_\_\_

Signature \_\_\_\_\_

## Standards for Teachers of Honor

- Teachers of Honor care about humanity. They are good listeners and good communicators.
- Teachers of Honor embrace and nurture differences. They are empathetic and sympathetic, and they treat all people with kindness, dignity, and respect.
- Teachers of Honor must continuously engage, alone and with others (including their students), in the scholarship of inquiry—applying the best of what is known to ensure excellence in the teaching-learning process.
- Teachers of Honor create safe environments that foster the best learning from each student.
- Teachers of Honor give back to their profession and communities. They mentor, take leadership roles, develop and disseminate ideas, continue their professional growth, and lend expertise to solving problems facing society.
- Teachers of Honor ensure that all students' grades are earned and not awarded, are prepared for each class, and consistently model high moral values for their students.

**So to teach** that my words and actions inspire a will to learn; **so to serve** that each day may enhance the growth of exploring minds; **so to live** that I may guide young and old to know the truth and love the right.

I pledge to abide by Kappa Delta Pi's Standards of Honor.

\_\_\_\_\_  
*Applicant's signature and date*



## Submission of Evidence of Criteria

As a **TEACHER OF HONOR**, you must provide evidence of your service to the profession and the community. By addressing the ideals of Kappa Delta Pi stated in the Standards for Teachers of Honor, you affirm that you are worthy of the designation, **TEACHER OF HONOR**.

### Requirements

Each item must be clearly identified: by corresponding letter/number from the Introduction, Section I, and Section II.

Introduction:

- A. Completed Application
- B. Photo and Signed Release
- C. Payment (check included or credit card information submitted)
- D. Signed Standards for Teachers of Honor
- E. Current Résumé or Curriculum Vitae

Section I: Identify each item at the top right-hand corner.

- A. You are an active member or new Kappa Delta Pi member.
- B. You have at least three years of PK–16 teaching experience (documented by letter from principal, personnel director, or other employing agency that verifies your employment).
- C. You have participated in community service projects or committees in the last five years as a student, pre-service teacher, or in-service teacher (documented by thank you letter, invitation, newspaper article, published photograph of work).
- D. Include at least one letter of recommendation.

Section II: At the beginning of the section insert the completed evidence of criteria pages, noting each used with a check mark and a clear description of justification. For each criteria submission, place the corresponding number in the top right-hand corner.

Provide evidence that you meet at least 8 of the 25 criteria. All evidence must have been accrued in the last five years. Any single item may only be used once. You may want to include one or two additional pieces of evidence to ensure you meet eight criteria.



## Evidence of Criteria

Check each item included with the application and describe each in the appropriate column.

✓	Criteria	Evidence	Description of Evidence
	1. Graduate education earned from an accredited institution	Official transcript or official "student copy" of transcript, showing at least 6 hours of graduate work completed	
	2. Building/district level professional development	Certificate of completion/attendance participant list from school/district, and 30 accumulated hours	
	3. Conference attendance	Conference program at the state, regional, or national level, with certificate of attendance/completion	
	4. Presentation	Conference program at the state, regional, or national level, with certificate of attendance/completion (different than Criteria #3)	
	5. Curriculum development (district/parish curriculum, state curriculum, test item analysis, reading competencies)	Employing educational agency's participant list, curriculum guide, and letter of invitation or thank-you note	
	6. Educational travel	Notification of fellowship award from a higher education institution or state department and exhibit(s) or product(s) from travel experience	
	7. Acceptance of article	Copy of submitted article in my content area or publisher's letter of acceptance from a scholarly journal	
	8. Publication of article	Copy of published article in my content area or publisher's letter of publication date from a scholarly journal	
	9. Publication of book	Copy of published book; copyright for the completed work in the field of theatre, fine arts, or music; copyright for instructional program	
	10. Grant proposal, submitted	Copy of proposal or letter of receipt and denial of grant proposal (not applicable for funded grants)	



	11. Grant proposal, funded	Copy of grant proposal and letter of award (must be different from Criteria #10)	
	12. Educational project	Letter of acceptance into exchange program from college/university or business, and written summary/ journal of project activities	
	13. National Board Certification portfolio submission	Letter of acknowledgement for submission or other evidence from NBPTS or #14	
	14. Recipient of National Board Certification	Letter of award (may use either Criteria #13 or #14 but not both)	
	15. Service as department chair or grade-level leader	Letter from principal verifying leadership position	
	16. Participation in summer professional development seminar (minimum of 10 clock hours to qualify)	Certificate of attendance/ participation	
	17. Involvement with KDP at the local and/or national level	Active participation in KDP (collegiate, professional) and letter from counselor or committee chair, or certificate of participation	
	18. Completion of online professional development program/ course	Certificate of completion	
	19. Leadership role in accreditation (i.e., NCATE, regional accreditation, specialized professional association [SPA])	Letter verifying leadership role in accreditation process at school or institution	
	20. Leadership in an educational professional association or organization	Letter from the association or organization verifying leadership role	
	21. Professional award in education	Copy of the letter/certificate/award	



	22. Wrote an article for a KDP publication	Letter from KDP publications staff member or copy of the printed article	
	23. Contributed to a KDP resource, such as Ideas to Go, ProPointers, Novice Notes, Resource Roundup	Copy of the submission and/or the published resource	
	24. Presented at a KDP chapter meeting	Flyer or letter acknowledging the presentation or workshop	
	25. Contributed to a new KDP initiative to serve educators, (e.g., participation in focus group or ad hoc committee, submission of ideas and/or resources)	Confirmation of the contribution	

