**ProPointers**

**Author Guidelines**

*ProPointers* is a two-page bulletin intended for K–12 practicing educators and administrators. It is a topical publication with each issue serving as a short professional development piece with current best practice ideas about a particular subject. It is published approximately 3 times per year as part of the *KDP News* e-newsletter.

**Manuscript Format**
Well-written manuscripts should have approximately 900–1,100 words, including references, if applicable. The document typically includes a bulleted or numbered list with practical information as well as a list of resources (i.e., books, websites, etc.). Sidebars with related information also are welcome. Articles should be succinct, written with the intended audience in mind, and cover topics applicable to today’s classrooms. Please include a short author(s) biography of up to 40 words.

**Submission Process**
Please submit manuscripts to Laurie@kdp.org. After the submission is received, the author will receive direct feedback regarding the viability of it as a *ProPointers* document. Necessary changes or edits will be discussed with the author during the publication process.

**Deadlines for Submissions**
Submissions are accepted on a rolling basis.

**Topics of interest include:**
- Gifted students – sparking higher level learning, inclusion into regular education classrooms, differentiated instruction
- Technology in the classroom
- Special education students – inclusion, IEPs, working with parents and administrators, autism
- Bullying/cyberbullying
- Assessment
- Classroom management
- Differentiated instruction
- Teacher leadership
- Response to Intervention (RTI)
- Attaining advanced degrees
- Creativity in teaching
- Publishing work
- Professionalism
- Working with aides, substitutes, volunteers
- Communication skills – with families, students, colleagues, administration
- Educating more with less
- Grant procurement – reasons/opportunities to seek grants
- Stress management/wellness