

# Volunteer Position Description: Online Course Moderator



**Purpose:** To facilitate discussion component of online courses for new teachers

**Reports to:** Online Learning Coordinator

**Length of Commitment:** 3 to 6 months

**Meetings:** None

**Expectations:** Moderate one course for a set commitment of time. To be available to course participants periodically about 5 hours per week.

## **Desired Qualifications and Attributes:**

- Graduate or doctoral student in the field of education
- Some classroom teaching experience at P–12 level
- Desire and willingness to support new teachers in an online learning environment

## **Key Responsibilities:**

- To facilitate engagement among adult learners
- To help drive thoughtful, productive online discussion among course participants
- To ensure that all course participants interact in discussions of course content

**Contact the Staff Liaison only if you have specific questions about the position.**

**Staff Liaison:** Matthew Wright, Online Learning Coordinator

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