

KDP THE EDUCATIONAL FORUM EDITORIAL REVIEW PANEL POSITION DESCRIPTION

Position:	<i>The Educational Forum</i> Editorial Reviewer
Purpose:	To provide clearly written, specific, well-organized, constructive, and informed feedback meeting specific criteria in the evaluation of manuscripts considered for publication.
Reports to:	Managing Editor of <i>The Educational Forum</i>
Commitment	
Length of Commitment:	1 or 2 years
Number of Meetings:	0
Work Required:	Review 4–6 manuscripts (less than 7,000 words each) per year
Expectations:	To complete reviews as assigned by deadlines

Desired Qualifications/Experiences:

- Active KDP member
- Subject-matter expert in one or more topical, research, or interdisciplinary areas needed by panel
- PhD or EdD in Teacher Education or another discipline
- Published journal author
- Prior experience as a reviewer
- Current and relevant knowledge of the field of education

Responsibilities:

- To determine the accuracy, relevancy, clarity, and prevailing nature of content; the strength of the presentation and conclusion—in other words, the substantive measure of the work
- To direct comments to authors that help in strengthening manuscripts to make them more useful resources for readers
- To make clear recommendations to the Academic Editor(s) regarding suitability of manuscripts for publication

Contact the staff liaison **ONLY** if you have specific questions about the position.

Staff Liaison: Emily Zoss
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