

KDP Convocation Registration Form October 24-26, 2019 Norfolk, Virginia

Use this form or register online at www.kdp.org Correspondence confirming your registration will be sent via e-mail.

General Information

- Full registration includes conference fee, official programmed events, Thursday and Friday lunch, Saturday closing banquet, and access to social feed and full program through the mobile app.
- Only one day-pass may be purchased per person. Passes may be used for any single day of the conference and will be available for pickup at registration.
- Member rate applies only to active members that are current on Society membership dues.
- Inactive members may renew their membership to receive the Member rate, but they must do so before completing Convocation registration.
- Student rate applies only to active KDP members who are currently enrolled in an Associate's, Bachelor's, Master's, or Doctoral Degree program who are identified as such in the Headquarters database.
- Counselor rate applies only to current Counselors, Co-Counselors, and Associate Counselors who are identified as such in the Headquarters database.
- Confirmation notice, including additional conference information, will be sent via e-mail.
- If registration is faxed, please do not send the original by postal mail.
- Multiple-student discounts will be processed after Convo and returned to the chapter in the form of a rebate check.

Registration and Payment Options

- For easiest and fastest registration, register online at www.kdp.org. Pay by credit card only.
- Fax completed registration form with credit card information to 317-704-2324. Pay by credit card only.
- Mail completed registration form with payment. Pay by credit card, check made payable to Kappa Delta Pi, or money order.
- Registration will not be processed until full payment is received.

Registration Deadlines

- Early (discounted) registration deadline is August 31, 2019 (postmarked on or before August 31). No exceptions will be made.
- Regular registration deadline is October 3, 2019 (postmarked on or before October 3).
- After October 3, 2019, you must register on-site in Indianapolis. Registration forms postmarked after October 3, 2019, will be completed on-site using on-site fees.

Meal Events

- Three meals for each participant are included in the full registration: Thursday lunch, Friday lunch, (counselor or participant) and Saturday closing banquet. Additional meal tickets may be purchased for \$45 Thursday, \$50 Counselor lunch and \$75 for the closing banquet each. These options are recommended for 1-Day Pass conference registrants, spouses, and other guests.
- Please be sure to indicate on the registration form if you have special dietary restrictions or require other accommodations.

Cancellation

- All cancellations must be received in writing.
- A \$50 processing fee will apply to all cancellations, including registrations submitted with a purchase order.
- All cancellations and registration transfers must be emailed, faxed, or postmarked by October 3, 2019.
- No refunds will be granted after October 3, 2019.

T-Shirts

- Preorder your Convo 2019 T-shirt online at a discounted rate of \$18 (sizes small–3XL) when you register! The shirts will be \$20 on-site.
- Check out the KDP Facebook and Twitter sites in May for a sneak peek of the T-shirt!

All cancellations must be submitted in writing to KDP via email, fax, or postal mail postmarked by Thursday, October 3, 2019. A \$50 processing fee will apply to all cancellations, including those submitted with a purchase order. No refunds will be granted after October 3, 2019.

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KDP ID # _____ Prefix _____ First Name _____ MI _____ Last Name _____

Address _____
Street City State Zip

Phone _____ E-mail _____

Emergency Contact Name _____ Relationship _____ Phone _____

Are you a current student? _____ If yes, please list the school attending _____

Not a student, list your current job title and employer _____

Special Accommodations/Dietary Needs _____

Rates	Early Bird April 1 – Aug 31	Regular Rate 9/1 – 10/3	On-Site		Total
KDP Student Member* and KDP Retired Member*	\$325	\$346	\$413		
KDP Member and Chapter Counselor	\$346	\$366	\$444		
KDP Inactive Member or Non-Member**	\$366	\$387	\$475		
Single Day Educator Pass***	\$175	\$175	\$200	(Choose 1 Day)	
<p>*Student and Retired Members will be verified in the KDP database before processing. **Inactive KDP Members can renew with this form to take advantage of KDP Member pricing. ***Single Day Pass does not include meals. Choose as an add-on. ****Full Conference registration includes: -Thursday Lunch Meal -Friday Lunch Voucher -Saturday Banquet Dinner</p> <p>Cancellation Policy -Registration cancellations must be submitted to KDP in writing by October 3, 2019, to receive a refund, less a \$50 processing fee. This fee applies to all registration types. -Refunds will not be granted for requests received by phone or after October 3. -Cancellation requests can be emailed to patti@kdp.org or mailed to Kappa Delta Pi, Attn: Patti Bontempo, 3707 Woodview Trace, Indianapolis, IN 46268 (must be postmarked by October 3).</p>	Add-ons				
	Additional Thursday Lunch Ticket	\$45 each	# _____		
	Additional Counselor Lunch Ticket	\$50 each	# _____		
	Additional Saturday Banquet Ticket	\$75 each	# _____		
	T-shirts (please choose size)	\$18 each	# _____		
	Renew KDP Membership – 1 year	\$47			
	Donate to KDP (Your optional donation to KDP supports scholarships, classroom teacher grants, and Celebration of Teaching)				
					Grand Total

Payment Method: Visa MasterCard Discover American Express Money Order Purchase Order

Cardholder Name (please print) _____

Card Number _____ Expiration Date _____ CVV # _____

Signature _____

Return form and payment to:

Kappa Delta Pi
3707 Woodview Trace
Indianapolis, IN 46268

Phone 800-284-3167 • Fax: 317-704-2324